**EXECUTIVE REPORT**

**Oracle Procurement, Oracle Accounts Payable, and Concur Travel & Expense**

**April - June 2021**

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**Concur by the Numbers**

- **Requests**
  - 1,141 Travel Requests ($2.6M)
  - 2,132 transactions
  - 945 Card & Payment Product Requests ($458K)
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  - 2,132 transactions
  - 945 Card & Payment Product Requests

- **Expenses**
  - Procurement Card:
    - 10,580 Expense Reports ($14M)
  - Event Expenses and Other Reimbursements:
    - 5,346 Expense Reports ($2.4M)
  - Travel Expenses:
    - 1,417 Expense Reports ($1.9M)

**Oracle by the Numbers**

- **Payments**
  - 51K were processed
  - Card Products: 28,953
  - Check: 13,767

**Services & Support**

- 10,835 Services & Support cases resolved
- 4.8 / 5 Client Satisfaction Rating
- **Top Inquiring Department**
  - Medicine (478 Cases)

**Achievements**

- **Concur:**
  - Concur Delegates gained access to submit P-Card Expense reports
  - Cash Advances were fully reconciled in Concur and posted in Oracle
  - Lodging Per Diem became available in addition to Foreign Daily Meal Per Diem

- **Oracle Procurement:**
  - Tax calculation information became viewable on POs and requisitions
  - STORE/CORE Recharge POs closed to lift commitments
  - Purchase orders in Oracle now display POETAF information in the line

- **Oracle Accounts Payable:**
  - Chart string validation implemented on the Payment Request form
  - Payment Compass and Oracle integration created to automatically create Oracle supplier/payee profile after IPPS review
  - Cleared AP mixed invoice cost transfers so they no longer appear as a liability transaction on a department’s ledger
  - Moved use tax postings to a BFS Financial Unit rather than campus department Financial Units