University of California San Diego RFP# 0903RJB
Demand Response Program

THIS IS NOT AN ORDER, THIS IS A REQUEST FOR PROPOSAL FOR
Demand Response Program

________________________________________________________________________

It is the Vendor's responsibility to read the entire document and to comply with all requirements listed herein.

Submittal Due Date and Time:

All submittals must be received on or before 3:00 p.m. local time in San Diego, CA, February 20, 2009.

Return by: electronic submission as email attachment with file size not greater than 5 megabytes, or on CD two (2) copies, or hard copy seven (3) copies to:

University of California, San Diego
9500 Gilman Dr.
La Jolla, California 92093-0210
Attn: Robert Beiner, Asst Dir Procurement & Contracts
PH# (858) 534-3753
FAX# (858) 534-8295
rbeiner@ucsd.edu

Late Submittals Will Not Be Accepted
IMPORTANT

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RFP Receipt Acknowledgment

Upon Receipt of the University’s RFP, please acknowledge receipt of this document and provide your contact information as requested below. Your return of this page will ensure that UCSD has accurate information to forward any changes, addendum or clarification’s during the quote process.

Walkthrough Information: NONE

Please return this completed page to: Fax (858) 534-8295 or email to rbeiner@ucsd.edu
Include subject line with RFP# and project title in all correspondence

If a fax or email is not available, you may mail this page to the following address:

University of California, San Diego
Attn: Robert Beiner, Asst Dir Procurement & Contracts
MC 0210
9500 Gilman Dr.
La Jolla, California 92093-0210

RESPONDENT IDENTIFICATION:

Company Name: __________________________________________________

Company Authorized Representative:

Name:___________________________________________________________

Address: _________________________________________________________

_________________________________________________________

Phone: __________________________________________________________

Fax: ____________________________________________________________

Email: __________________________________________________________
University of California San Diego RFP# 0903RJB
Demand Response Program

This Request for Proposal (“RFP”) is issued by The Regents of the University of California. UCSD is requesting responses from qualified Demand Response Providers (“DRP’s”) for program services for the UC San Diego owned properties campuses that are in the San Diego Gas and Electric (“SDGE”) controlled service territory.

UC San Diego has approximately 11M sq-ft of built environment, including two medical centers in the SDGE controlled territory that are capable of aggregating between 4 - 6 MW of Demand Response Capacity. We are requesting responses to this RFP to provide information that will enable UC San Diego to select a DRP, for the purpose of entering into negotiations for contract services that would initiate participation in the DRP Program on or about April 1, 2009. It is the intent of UC San Diego to participate in a program which provides the combination of the highest incentive with the lowest risk.

UC San Diego is requesting your response to the information solicited below in order to identify whether you are willing, ready and able to assume the DRP provider responsibilities on or before April 1, 2009.

Award of contract, if made, will be to the responding DRP that meets the minimum criteria identified herein, provides the best overall value considering price, risk, deliverables, experience, financial standing, and any other factors that UC San Diego deems relevant to the provision of DRP services and, in UC San Diego’s sole judgment, offers the highest quality service and delivery. Evaluation will be based upon responses to this request, optional interviews, the DRP's experience, financial standing, and overall ability to conform and comply with UC San Diego service requirements as well as work with UC San Diego’s Direct Access Energy Service Provider (“ESP”) (RBS Sempra Commodities (“RBS Sempra”), in accordance with the program terms set forth by the San Diego Gas & Electric (“SDGE”). UC San Diego reserves the right to consider information from any and all sources.

The term of this agreement is intended to be for three years with two, one-year optional extension periods.

Terms and Conditions: The University of California Standard Terms and Conditions Appendix A( http://www-bfs.ucsd.edu/pur/Appendices/AppendixA.pdf ) and UCSD Additional Terms and Conditions, Appendix SD (http://www-bfs.ucsd.edu/pur/Appendices/AppendixSD.pdf) will be used in the resulting professional services agreement.

UC San Diego may reject any or all responses and may waive any immaterial deviation in a response. This Request does not obligate UC SAN DIEGO to enter into an agreement. UC SAN DIEGO retains the right to cancel this Request at any time for any reason, and the right to obtain the services specified herein in any other manner. No obligation, either express or implied, exists on the part of UC SAN DIEGO to make an award or to pay any costs incurred in the preparation of submission of responses to this Request.
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UC SAN DIEGO Response Schedule

- Issue RFP to demand response providers: on or before Jan 20, 2009
- DRP responses due: Feb 20, 2009 3:00 PM local San Diego time
- Notice of Intent to Award issued March 20, 2009

UC SAN DIEGO provides the above schedule for informational purposes only and reserves the right to modify it.

Confidential Material

All responses submitted to this request shall remain confidential, along with evaluation papers and other data, until such time as an announcement of intent to award is made. The California Public Records Act limits UC SAN DIEGO's ability to withhold data, unless such data is exempt from the Act’s disclosure requirements or Federal or state law prohibits disclosure. In no event shall UC SAN DIEGO or any of its agents, representatives, consultants, or employees be liable to a respondent for the disclosure of all or a portion of materials submitted under this RFP.

Contract Terms (Exhibit ‘A’)
Documents provided in response to the requests in this section should be identified as “Exhibit A” of your RFP response.

1. Please provide a copy of the DRP agreement for the Capacity Bidding or other SDGE program terms you are proposing to use for this agreement.

2. UC SAN DIEGO request 2 (two) versions of your contracts:
   a. DRP assumes all under-curtailment risk
   b. UC SAN DIEGO assume the under-curtailment risk

3. Please provide a complete executed copy of your DRP agreement with SDGE.

Pricing (Exhibit ‘B’)
Documents provided in response to the requests in this section should be identified as “Exhibit B” of your RFP response.

1. Please provide the following information regarding DRP payments to UC SAN DIEGO for the best option under each of the following payment options. For each payment option, please provide proposed pricing for each of the contract versions referred to in the “Contract Terms” section above.
   DRP to provide capacity/energy payments to UC SAN DIEGO at the following rates.
   a. Capacity payment ($/kW):
b. Energy payment ($/kWh):

Payment schedule:

2. Please provide any and all additional information needed to accurately understand your proposed payment provisions.

**Non-Performance Payment Calculation (Exhibit ‘C’)**

Documents provided in response to the requests in this section should be identified as “Exhibit C” of your RFP response.

1. Please provide an example of the calculation of the penalty that would be assessed to UC SAN DIEGO for non-performance under the provisions of the DRP contract.

2. Describe the method you would use for calculating the non-performance payment offset for each account/meter, in cases in which performance is determined to be between 80% and 100% of capacity nominations on an account/meter basis.

3. Describe the ‘Capacity Payment’ process and time line.

4. Describe the ‘Load Shape’ correction calculation methodology used in making the final determination of the ‘Capacity Payment.’

5. Provide an example of the ‘Energy Payment’ calculation.

6. Please provide any and all additional information needed to accurately understand how payments would be adjusted to account for underperformance.

**Dispatch Notification (Exhibit ‘D’)**

Documents provided in response to the requests in this section should be identified as “Exhibit D” of your RFP response.

1. Describe the process and methodology you would use for notification and dispatch of load reduction to the campuses and to RBS Sempra Commodities.

2. Describe how you would remedy failure of the dispatch notice to either the campuses and/or RBS Sempra Commodities.

3. Describe the method by which a campus may temporarily 'Opt-out' of the program, and the associated calculation adjustment to the capacity payment.

**DRP Experience (Exhibit ‘E’)**

1. Describe your company's experience in any and all California demand response programs.

2. Enumerate the megawatt load under your control, successfully dispatched and paid out for each of the program years 2006, 2007 and 2008.
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3. Provide the number and MW load of end users presently under contract for 2008 for each of the demand response programs or program types in which you are active.

4. Indicate the utility service territories in which you provide demand response services.

5. Indicate the number of customers you control in each of the utility service areas.

6. Provide contact information for a minimum of three references.

DRP Financial Strength and Corporate Organization (Exhibit ‘F’)

1. Describe your company’s business organization.

2. Describe the staffing you would use to provide the services requested under this RFP. Be specific about each person’s role(s) in the overall provision of DRP services.

3. Describe your company’s financial ability and strength to ensure excellent performance of the services requested in this RFP.
RFP Responses

Any clarifications regarding on technical requirements to this Request may be communicated by telephone, email or facsimile to:

John Dilliott
Facilities Management
University of California, San Diego
9500 Gilman Dr
San Diego, CA 92093
jdilliott@ucsd.edu

Any clarifications regarding on contractual requirements to this Request may be communicated by telephone, email or facsimile to:

Robert Beiner
Contracts & Procurement
University of California, San Diego
9500 Gilman Dr
San Diego, CA 92093
rbeiner@ucsd.edu

Oral responses provided to questions are not considered binding.

The following materials are to be included in your responses and transmitted by e-mail in Microsoft Word and Excel document format and/or PDF file format, as well as sent for hard-copy (3 copies) delivery, to:

Robert Beiner
Contracts & Procurement
University of California, San Diego
9500 Gilman Dr
San Diego, CA 92093
rbeiner@ucsd.edu

Completed Exhibit A (Contract terms and sample contracts)
Completed Exhibit B (Pricing)
Completed Exhibit C (Non-performance payment calculations)
Completed Exhibit D (Dispatach Notification)
Completed Exhibit E (DRP Experience)
Completed Exhibit F (DRP Financial Strength and Corporate Organization)