Below you will find the 2015 Holiday Schedule for the following IPPS units: Central Receiving & Distribution, Moving Services, STORE, Shipping, Surplus Sales, and Self Store. Please plan accordingly. If there are any questions and/or concerns, you may contact us via BFSupport.

**THANKSGIVING**
Thursday, November 26th
Thanksgiving Day
- All areas of MSS will be closed.

Friday, November 27th
- Central Receiving will accept incoming packages between 7:00AM - 12:00PM. Customers can pick up packages between 8:00AM - 12:00PM.
- All other areas of MSS will be closed.

**CHRISTMAS**
Thursday, December 24th
Christmas Eve
- Central Receiving will accept incoming packages between 7:00AM - 12:00PM. Customers can pick up packages between 8:00AM – 12:00PM.
- All other areas of MSS will be closed.

Thursday, December 25th
Christmas Day
- All areas of MSS will be closed.

**CLOSURE DAYS**
Monday, December 28th
- Central Receiving will accept incoming packages between 7:00AM - 12:00PM. Customers can pick up packages between 8:00AM - 12:00PM.
- Distribution will attempt delivery of priority and perishable packages that arrive by 10:00AM. Delivery attempts will be made between 8:00AM - 3:00PM. Cylinders will be delivered during the same hours.
- Moving Services will operate between 8:00AM - 4:30PM.
- STORE will operate between 8:00AM - 12:00PM. Please place orders in Marketplace by 11:30AM.
- Surplus Sales will operate between 8:00AM - 4:30PM. No campus pick up will be done during this time.
- Shipping will operate between 8:00AM - 12:00PM.

Tuesday, December 29th
- Central Receiving will accept incoming packages between 7:00AM - 12:00PM. Customers can pick up packages between 8:00AM - 12:00PM.
- Distribution will attempt delivery of priority and perishable packages that arrive by 10:00AM. Delivery attempts will be made between 8:00AM - 3:00PM. Cylinders will be delivered during the same hours.
- Moving Services will operate between 8:00AM - 4:30PM.
- STORE will operate between 8:00AM - 12:00PM. Please place orders in Marketplace by 11:30AM.
- Surplus Sales will operate between 8:00AM - 4:30PM. No campus pick up will be done during this time.
- Shipping will operate between 8:00AM - 12:00PM.

Wednesday, December 30th
- Central Receiving will accept incoming packages between 7:00AM - 12:00PM. Customers can pick up packages between 8:00AM - 12:00PM.
- Distribution will attempt delivery of priority and perishable packages that arrive by 10:00AM. Delivery attempts will be made between 8:00AM - 3:00PM. Cylinders will be delivered during the same hours.
- Moving Services will operate between 8:00AM - 4:30PM.
- STORE will operate between 8:00AM - 12:00PM. Please place orders in Marketplace by 11:30AM.
- Surplus Sales will operate between 8:00AM - 4:30PM. No campus pick up will be done during this time.
- Shipping will operate between 8:00AM - 12:00PM.

**NEW YEARS**
Thursday, December 31st
New Years Eve
- Central Receiving will accept incoming packages between 7:00AM - 12:00PM. Customers can pick up packages between 8:00AM – 12:00PM.
- All other areas of MSS will be closed.

Friday, January 1st, 2016
New Years Day
- All areas of MSS will be closed.

Monday, January 4th, 2016
- All MSS business will resume back to normal

Please Note: There will be a large load for Receiving & Distribution due to the amount of packages held during the holiday break. We apologize for any inconveniences that may occur in the delay of delivery.

**Other Notes/References:**
- Self Store units in the main warehouse will ONLY be accessible when Central Receiving is open.
- The Lab Coat program will be suspended during the holiday break (12/24/15-01/01/2016)
- OfficeMax will deliver on 12/28-12/31, 1/1/2016.
- VWR will deliver on 12/24, 12/28-12/31.
- UPS Holiday Schedule http://compass.ups.com/ups-holiday-calendar/