<table>
<thead>
<tr>
<th>Month</th>
<th>No. of Working Days</th>
<th>No. Working Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>JANUARY</td>
<td>23</td>
<td>184</td>
</tr>
<tr>
<td>FEBRUARY</td>
<td>20</td>
<td>160</td>
</tr>
<tr>
<td>MARCH</td>
<td>21</td>
<td>168</td>
</tr>
<tr>
<td>APRIL</td>
<td>22</td>
<td>176</td>
</tr>
<tr>
<td>MAY</td>
<td>22</td>
<td>176</td>
</tr>
<tr>
<td>JUNE</td>
<td>21</td>
<td>168</td>
</tr>
<tr>
<td>JULY</td>
<td>23</td>
<td>184</td>
</tr>
<tr>
<td>AUGUST</td>
<td>21</td>
<td>168</td>
</tr>
<tr>
<td>SEPTEMBER</td>
<td>22</td>
<td>176</td>
</tr>
<tr>
<td>OCTOBER</td>
<td>23</td>
<td>184</td>
</tr>
<tr>
<td>NOVEMBER</td>
<td>20</td>
<td>160</td>
</tr>
<tr>
<td>DECEMBER</td>
<td>23</td>
<td>184</td>
</tr>
</tbody>
</table>

- **January**: January 2, January 31
- **April**: April 1
- **July**: July 1
- **October**: October 1
- **February**: February 28
- **May**: May 1, May 30
- **August**: August 1, August 29
- **December**: December 1

**Holidays**:
- **January**: January 1
- **February**: February 19
- **March**: March 1
- **April**: April 20
- **May**: May 16
- **June**: June 1
- **July**: July 4
- **August**: August 17
- **September**: September 1
- **October**: October 12
- **November**: November 23
- **December**: December 22

**Biweekly End Dates**:
- **January**: January 31
- **April**: April 30
- **May**: May 31
- **August**: August 31
- **November**: November 30
- **December**: December 31

**Biweekly Pay Dates**:
- **January**: January 24
- **April**: April 21
- **July**: July 19
- **October**: October 16

**Other Dates**:
- **November**: November 23
- **December**: December 22

- **Square Box**: Holiday
- **Circled**: Biweekly End Date
- **Diamond**: Biweekly Pay Date