

ONLINE DIRECT DEPOSIT STATEMENT OF EARNINGS

This page is provided to explain the information contained on the direct deposit statement of earnings. Individual statements will differ depending on the type of pay and deductions individual employees receive. It is important to review the information on your direct deposit statement, especially when changes have been made affecting your pay.

For information on how to view your online statement of earnings please see the BLINK site entitled "At Your Service: How To View Your Earnings Statement (Pay Advice)". The following is the URL address:

http://blink.ucsd.edu/Blink/External/Topics/How_To/0,1260,17570,00.html

The following information is found in the first (top) section:

EMPL ID – nine-digit employee identification number in the Payroll Personnel System (PPS)

MAIL CD – your UCSD internal mail code.

FEDERAL WITHHOLDING AND ALLOWANCES – indicates your federal tax filing status (Single or Married), and your number of personal allowances as indicated on your UC W-4/DE 4 form or as updated on the At Your Service Online (AYSO) web site. AYSO is located at the following URL:

<https://atyourserviceonline.ucop.edu/ayso/>

STATE WITHHOLDING AND ALLOWANCES - indicates your state tax filing status (Single or Married), and your number of personal allowances as indicated on your UC W-4/DE 4 form or as updated on the At Your Service Online (AYSO) web site.

STATE ITEMIZED – additional state tax withholding allowances as indicated on your UC W-4/DE-4 form or as updated on the At Your Service Online (AYSO) web site.

The following table displays special withholding allowance conditions:

999:	The employee is (1) a non-resident of the U.S. living outside the country and exempt from income tax AND income tax reporting OR (2) the employee is on a tax treaty. <i>For Payroll Use Only.</i>
998:	The employee is exempt from income tax withholding because the employee claimed exempt on the W-4. This condition must be renewed by February 15 th of every year.
997:	The employee is living AND working outside the state of California and is therefore claiming exempt from California income taxes. If the employee is a resident of another state for tax purposes, the employee may be subject to Out of State Withholding. Employees subject to Out of State withholding will have taxes reported and withheld for the state of residence. For more information contact the Payroll Office, (858) 534-3247.

Bank Information Section

NET EARNINGS - your net pay for the current payday listed (as of).

IN ACCOUNT – your direct deposit account information with the last four digits displaying as X's for privacy protection.

BANK NAME – the name of your financial institution.

If the account and bank information that is listed is incorrect please contact our office at (858) 534-0665 for assistance.

Note: **Remaining (See *URL below)** –this message will be encountered when a line or lines of information will not be displayed due to a limit of lines available in your one page Online Direct Deposit

statement. This may occur in the following sections, Earnings Detail, Retirement/Savings, Insurance, Other, and Federal Taxable Gross Earnings. You will be directed to following instructions printed near the bottom of your statement:

* Earnings / Deduction exceeds max # lines. See URL <https://atyourserviceonline.ucop.edu/ayso/>

This website will allow you to login and see your complete pay advice (earnings statement).

Earnings Detail Section

PAY TYPE – a Description of Service (DOS code) listing of each type of pay included in this payday, such as Regular, Overtime Premium, Shift Differential, etc. For a listing of all local DOS Codes please see the Related Link on the Paycheck Overview page.

Note: Overtime premium pay (time and a half) displays as two separate pay lines. The first line displays as Overtime Straight and the second line displays Overtime Premium (which is the additional half time amount).

TITLE – the title code associated with a specific pay type (DOS code). This title is not necessarily your working title. For more information please the Related Link on the Paycheck Overview page.

PAY PERIOD END DATE – the end date for the pay period for which you are being paid. This can include prior pay dates for adjustments or retroactivity.

PAY RATE - your rate of pay for each pay type.

TIME – the percent (%) or hours (H) you are being paid for each pay type.

GROSS – the amount paid for each pay type.

Deductions Section

TOTAL GROSS EARNINGS - Current Earnings column will display your total gross pay for this payday. Year-To-Date Earnings column will display your cumulative gross earnings for a calendar tax year.

RETIREMENT / SAVINGS - will display your Defined Contribution Plan, 403(b) plan, and 457(b) plan withholdings. The Description column will indicate type of deduction, % or flat rate. For more information on your investments please visit the FITSCo Website:

<http://www.mysavingsatwork.com/atwork.htm> .

SOCIAL SECURITY (FICA) - withholdings that are reported on your behalf to the Social Security Administration. Description and Coverage columns will indicate tax rate and salary cap information.

TAXES – taxes withheld and reported on your behalf to the respective federal and/or state tax agency. Additional Federal and Additional State Income Tax withholdings are reported in the OTHER deductions area (see below).

INSURANCE – a listing of your various insurance coverage's for Medical, life insurance, AD& D, etc. Description and Coverage columns will display the name of plan and the type of coverage you selected for health and welfare plans, such as Family or W/Adult coverage's.

For information on Domestic Partner benefits please see the following website located at UC At Your Service Online: http://atyourservice.ucop.edu/annuitants/life_events/same_sex_partner/index.html

OTHER - a listing of your various voluntary (e.g., Parking, Dependent Care, and additional income tax) and mandatory deductions (e.g., agency fee and union dues).

CURRENT UNIVERSITY CONTRIBUTION (column) – lists the amount of each contribution the University made on your behalf to your Medical, Dental, Vision insurance coverage's. See *Total UNIV CONTR* column for the sum total of the contributions.

**** NET EARNINGS **** - your net pay for the current pay day. Total Gross Earnings minus Total Deductions equals Net Earnings.

Taxable Gross Earnings Section

FEDERAL TAXABLE GROSS EARNINGS - gross earnings minus various pre-tax and tax deferred deductions resulting in a Taxable Gross Earnings amount.

CA ST TAXABLE GROSS EARNINGS – California Taxable gross earnings total. This area will only show the summary total since currently all deductions that are identified as pre-tax and tax deferred for Federal purposes are the same for the State of California.