



University of California
San Diego

PETTY CASH FUND REIMBURSEMENT SCHEDULE

Please make payment payable to:

Mail Code: _____

Fund Custodian: _____

Date: _____

Employee Number: _____

Item No.	Index / Account to be charged	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

Total Amount to be Reimbursed:

=====

Approved: _____

Department/Division Head

Original - Accounting
Duplicate - Retain

*See Para. III.D., PPM300-10