# Marketplace Training

Marketplace offers several training opportunities below. To request a dedicated training for your department or group, or for general questions about Marketplace please contact the [Marketplace Help Desk](mailto:mphelp@ucsd.edu).

<table>
<thead>
<tr>
<th>BLINK (self-directed learning)</th>
<th>UC Learning Center (credit classes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transition of FinancialLink Orders</td>
<td>1) login to <a href="mailto:uclearningcenter@ucsd.edu">UC Learning Center</a>, then</td>
</tr>
<tr>
<td>Marketplace iRequests</td>
<td>2) click on the appropriate link below to register</td>
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### How-to Videos

- [How to Search and Shop](#)
- [How to complete an iRequest](#)
- [How to use a Punchout](#)
- [How to Checkout](#)
- [How to use Order Query](#)
- [How to Return Items](#)
- [How to set up your Profile](#)
- [How to use Favorites](#)
- [Marketplace Shopping Roles](#)
- [Marketplace Approver Roles](#)

### Webinars

- [Marketplace iRequests – Webinar](#)

### Tutorials

- [MKTPL Window Shoppers – Tutorial](#)
- [MKTPL Index Informed Shoppers – Tutorial](#)
- [MKTPL Department Buyers – Tutorial](#)
- [MKTPL Approvers – Tutorial](#)
- [MKTPL Business Unit Management Tool - Tutorial](#)

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Marketplace Help Desk, 858-534-9494 (x4994), [mphelp@ucsd.edu](mailto:mphelp@ucsd.edu)

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